2015-2016 Willows Unified School District Application for Free and Reduced-Price Meals (Complete one application per household).

California Department of Education, July 2015

California *Education Code* Section 49557(a): "Applications for free and reduced-price meals may be submitted at any time during a school day. Children participating in the National School Lunch Program will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means."

STEP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more space is required for additional names, attach another sheet of paper)

Definition of **Household Member**: "Anyone who is living with you and shares income and expenses, even if not related."

Children in **foster care, Head Start, or Kin-GAP** and children who meet the definition of **homeless, migrant,** or **runaway** are eligible for free meals. Read **How to Apply for Free and Reduced-Price School Meals** for more information.

Child's First Name	MI	Child's Last Name	Student? Yes	Student? No	Check all that apply: Foster Child	Check all that apply: Homeless, Migrant, Runaway, Head Start	Kin-GAP Case Number
			☐	☐	☐	☐	
			☐	☐	☐	☐	
			☐	☐	☐	☐	
			☐	☐	☐	☐	
			☐	☐	☐	☐	

STEP 2 Do any Household Members (including yourself) currently participate in one or more of the following assistance programs?

If YES > Check the applicable program box, enter the case number, and then go to STEP 4 (Do not complete STEP 3) ☐ CalFresh ☐ CalWORKs ☐ FDPIR **Case Number:**

If NO > Complete STEP 3

Write only one case number in this space.

STEP 3 Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

Please read **How to Apply for Free and Reduced-Price School Meals** for more information. The **Sources of Income for Children** section will help you with the **Child Income** question. The **Sources of Income for Adults** section will help you with the **All Adult Household Members** section.

A. Child Income

Sometimes children in the household earn income. Please include the TOTAL income earned by all Household Members listed in STEP 1 here.

Total Child income $ ____ How often? Weekly ○ Bi-Weekly ○ 2x Month ○ Monthly ○

B. All Adult Household Members (including yourself)

List all household members not listed in STEP 1 (including yourself) **even if they do not receive income**. For each household member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last)	Earnings from Work $	How often? Weekly / Bi-Weekly / 2x Month / Monthly	Public Assistance/ Child Support/Alimony $	How often? Weekly / Bi-Weekly / 2x Month / Monthly	Pensions/Retirement/ All Other Income $	How often? Weekly / Bi-Weekly / 2x Month / Monthly
	$	○ ○ ○ ○	$	○ ○ ○ ○	$	○ ○ ○ ○
	$	○ ○ ○ ○	$	○ ○ ○ ○	$	○ ○ ○ ○
	$	○ ○ ○ ○	$	○ ○ ○ ○	$	○ ○ ○ ○
	$	○ ○ ○ ○	$	○ ○ ○ ○	$	○ ○ ○ ○
	$	○ ○ ○ ○	$	○ ○ ○ ○	$	○ ○ ○ ○

Total Household Members (From STEP 1 and STEP 3) ____

Last four digits of Social Security number (SSN) of Primary Wage Earner or Other Adult Household X X X X X ____

Check box if no SSN → ☐

STEP 4 Contact Information and Adult Signature

Certification: "I certify (promise) that all information on this Application is true and that all income is reported. I understand that this information is given in connection with the receipt of federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable state and federal laws."

Street Address (if available)	Apt #	City	State	Zip	Daytime Phone and/or E-mail (optional)	Printed Name of Adult Completing this Form	Signature of Adult Completing this Form	Today's Date

OPTIONAL Children's Racial and Ethnic Identities

The USDA and the CDE are equal opportunity providers and employers.

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

Ethnicity (check one): ☐ Hispanic or Latino ☐ Not Hispanic or Latino | **Race (check one or more):** ☐ Asian ☐ American Indian or Alaska Native ☐ Black or African American ☐ Native Hawaiian or other Pacific Islander ☐ White

DO NOT COMPLETE THE INFORMATION BELOW. IT IS FOR SCHOOL USE ONLY.

Total Household Members (From STEP 1 and STEP 3) ____

Total Household Income ____ How often? Weekly ○ Bi-Weekly ○ 2x Month ○ Monthly ○

Annual Income Conversion

Weekly x52 | Bi-Weekly x26 | Twice Per Month x24 | Monthly x12

Approved as:

☐ Free
☐ Reduced-Price
☐ Denied
Reason: _____

Verified as:

☐ Homeless ☐ Head Start
☐ Migrant ☐ Kin-GAP
☐ Runaway

☐ Incomplete

☐ Error Prone

Determining Official	Date	Confirming Official	Date	Verifying Official	Date